

## Rebekah Jarvis

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### EDUCATION:

B.A. Interdisciplinary Art – May 2009

Alfred University, Alfred, NY

GPA: 3.71

Honors: Phi Theta Kappa Scholarship, Dean's List

A.S. Fine Art – May 2007

Hudson Valley Community College, Troy, NY

GPA: 3.93

Honors: President's List, Phi Theta Kappa, Second Chance Scholarship

### EXHIBITIONS:

2009	The Fence Show	The Arts Center of the Capital Region	Troy, NY
2009	Thesis Exhibition	The Brick, Alfred University	Alfred, NY
2006	Juried Student Exhibition	HVCC Teaching Gallery	Troy, NY
2005	Juried Student Exhibition	HVCC Teaching Gallery	Troy, NY

### COMMISSIONS:

2009	Hetty Gilrein	Portrait
2008	Hetty & Jack Gilrein	Portrait
2008	Mary Jahn	Nursery Mural
2007	Maria DiNovo	Pet Portrait
2007	Victoria Girtler	Landscape

### COLLECTIONS:

HVCC Office of Admissions – Still Life with Apples

Claudia Heyer – Still Life with Apples II

Claudia Heyer – Abstract Expressionism II

### FREELANCE GRAPHIC & WEB DESIGN:

2009	U.W. Marx Construction	Website Update and Re-Design
2009	U.W. Marx Healthcare	Flash Website, Post Card
2009	Five Star Medical Billing	Logo, Letterhead, Business Cards, Web-Design
2008-9	Heyer Recovery	Logo, Letterhead, Business Cards
2008	Environmental & Fueling Systems	Brochure

**EMPLOYMENT HISTORY:**

2009-present *Library Assistant, Sage Colleges*

- Performs circulation tasks (checking books in and out, sorting, shelving, etc.)
- Assists patrons and staff with technology (i.e. printers, copiers, projectors, etc.)
- Scans books and articles for Interlibrary loan requests
- Supervises student workers
- Other tasks as assigned

2008-9 *Media Intern, AU Counseling and Wellness Center*

- Designed informational and marketing materials
- Promoted/staffed Health and Wellness events

2008 *Marketing Intern, U. W. Marx*

- Designed marketing materials: brochures, document covers, PowerPoint presentations, logos, advertisements and other graphics
- Analyzed and updated the company website
- Assisted the Director of Marketing with office tasks

2007-8 *Desk Assistant, AU Herrick Library*

- Checked library materials in and out
- Assisted patrons
- Maintained the cleanliness of the lobby area and front desk

2007-8 *Visual Resources Assistant, AU Scholes Library*

- Digitized and edited images from the Library's book and slide collection
- Uploaded images and relevant art historical data into research databases
- Sorted, cleaned, and re-filed slides

2005-7 *Tour Guide, HVCC Admissions*

- Provided campus tours for prospective students and families
- Assisted in recruitment and orientation activities
- Performed daily office operations: filing, mailings, errands, etc.

2004-5 *Phone Sales and Market Researcher, Colwell & Salmon*

- Marketed products and services in a busy call-center environment
- Conducted surveys and market research via telephone

2004-5 *Camp Counselor, Arts Center of the Capital Region*

- Supervised campers, ages 5-13
- Assisted teachers in setting up and administering art projects and lessons

2003-9 *Private Tutor*

- Tutored students and individuals in digital photography, Adobe Photoshop
- Tutored students in writing, citation, grammar, and research skills

References Available Upon Request